

### **NEWSLETTER/CLASSROOM COMMUNICATION**

Schools communicate electronically with parents weekly regarding activities and school functions. It is also an expectation that teachers send home classroom communication to keep parents informed of upcoming classroom tests, events, etc. Communication avenues include electronic newsletters, Seesaw, and paper documents. It is the expectation that parents check with their children daily to see if there is communication or necessary forms that need to be returned to the school.

### **INDIVIDUALIZED COMMUNICATION**

Individualized communication will occur through parent-teacher conferences twice each year (fall and spring) as well as through report cards at the end of each trimester. Students and parents will be kept aware of student performance on a regular basis through scoring rubrics for individual assignments. If a student is trending toward a “1” or “2” (not meeting expectations) on a particular learning standard, teachers are expected to make a strong effort to communicate with parents through individualized communication such as a note requiring a signature of receipt, phone call, or email. Students and their parents should not be caught off-guard when they see a report card standard that is not meeting expectations. Communication about what needs to happen should occur well in advance of that reporting date.

If you are considering retention, paperwork regarding retention must be filled out by March 1 and you must inform the building principal of your plans to discuss retention with parents at the spring conference. Please review the retention policy.

Conferences provide the opportunity for parents and teachers to discuss the student's educational progress. There will be two regularly scheduled parent-teacher conferences during the school year. Students may be invited to attend conferences. Parents and teachers will address the amount of time and level of student participation. We will only schedule one conference time per family, so we ask that both parents attend the same conference time.

