



# WEST FARGO PUBLIC SCHOOLS

“Educating today’s learners for tomorrow’s world.”

West Fargo Public Schools prepares all learners with the knowledge and skills to be contributing citizens in a rapidly changing world. We are dedicated to continuous improvement, engaging every student to become problem solvers and lifelong learners. Excellence is achieved through practices based in research, and by aligning all resources to support learning.

Our district’s mission statement, educating today’s learners for tomorrow’s world, is used as a guide in developing all aspects of the curriculum. Our high schools strive to prepare students to exhibit global and community awareness, communication and technological literacy, the ability to access and evaluate information, an appreciation of the humanities, respect for the individual, and self-knowledge. The ultimate purpose of all education is to make the students their own teachers.

In addition to the above-mentioned mission statement, our district also operates under three strategic goals:

- 1) All WFPS students will be empowered to continuously develop, improve, and connect 21st Century Skills and academic proficiency in all content areas.
- 2) All WFPS students will graduate ready to pursue lifelong learning, find their passion and contribute to society.
- 3) All WFPS students will be engaged in nurturing and safe learning environments that allow them to grow and develop their physical, social and emotional

These are accomplished through a balance of excellent broad-based academic, vocational, co-curricular programs that in themselves demonstrate accountability and flexibility necessary to meet the demands of today’s world.

This handbook is intended to inform you of the rules, regulations, and activities of the school, thus enabling you to become a better citizen of your school. It will help you answer many of the questions you may encounter during the school year. Please be aware that it is your responsibility to become familiar with its contents.

We are extremely proud of our high school facility, students, and staff. Working together we have accomplished many worthwhile goals. Our high school is a great place to learn and enjoy your friends. We welcome you and wish you a prosperous and enjoyable school year.

Whenever an individual expresses a complaint to a district staff member, or board member, he or she will be referred to school administration for processing of the complaint at the lowest level of authority possible.

If the complaint is not satisfactorily remedied at the building level, either party may refer the matter to the appropriate assistant superintendent for investigation. The assistant

superintendent shall complete the investigation within a reasonable deadline in accordance with any applicable deadline in law.

If all other remedies have been exhausted, a complainant may request that the matter may be referred to the Superintendent for final resolution within 10 school days after receiving the assistant superintendent's decision however, the Superintendent will not hear, consider, or act upon complaints that have not been investigated at each appropriate level of authority or for which specific complaint resolution procedures have been established that do not allow for review of the complaint by the Superintendent.

<b>School</b>	<b>Key Staff</b>	<b>Phone Numbers</b>
Community High School	Principal Dr. Thomas Gravel Counselor Deb Egge	(701) 356-2008
Horace High School	Principal Dr. Pam Cronin	(701) 356-5910
Sheyenne High School	Principal Mr. Vince Williams Asst. Principal Jana Oistad Asst. Principal Ryan Salisbury Asst. Principal Nathan Schleicher Dean Richard Wilson Activities Director Greg Limke Counselor Jessica Raile Counselor Mitch Grunig Counselor Krystal Haugen Counselor Erin Beck Counselor Jessica Steiner Career Counselor Penny Aipperspach	Office & Attendance: (701) 356-2160  Counseling: (701) 499-3570  Activities: (701) 499-3220
West Fargo High School	Principal Dr. Jennifer Fremstad Asst. Principal Rachel Bachmeier Asst. Principal Dr. Wayne Samson Asst. Principal Tera Sistad Dean Brandon Larson Activities Director Jay DeCann Counselor Jamie Zuel Counselor Lorraine Albrecht Counselor Dana Bentley Counselor Chasity Odden-Heide Counselor Kelsey Fehl Career Counselor Hannalee Shaw	Office & Attendance: (701) 356-2050  Counseling: (701) 356-2055  Activities: (701) 499-1806

West Fargo Public Schools has various procedures in place across the district that govern day-to-day activities within school facilities. District procedures are available via the website below OR a paper copy can be requested from the administrative assistant of your school.

<https://www.west-fargo.k12.nd.us/policy>

**PROCEDURES & PRACTICES LIST:**

Academics  
Activities  
Additional Resources  
Attendance  
Cell Phone Use in School  
Deliveries  
Graduation Information  
Health Information  
Lockers  
Medicaid  
Replacing Lost or Damaged Resources  
Student Behavior  
Transportation  
Vehicle Parking

The procedures mentioned above are a good representation of the comprehensive list of procedures that are followed by high schools in West Fargo Public Schools. Updated procedures are added to the website.

The School Board and administration of West Fargo Public Schools have multiple policies in place that govern the operations of the school district. District policies are available via the website below OR a paper copy can be requested from the administrative assistant of your school.

<https://www.west-fargo.k12.nd.us/policy>

**POLICY LIST:**

Advertising & Fundraising  
Attendance  
Bullying  
Carrying Weapons  
Comprehensive School Policy for Tobacco Use  
Corporal Punishment, Student Conduct and Discipline  
Education of Special Education Students  
Emergency Plans and Drills  
Food Service Program  
Graduation Requirements  
Medication Administration  
Non-Discrimination and Anti-Harassment  
School Attendance Areas  
Storm Warning Announcements  
Student Alcohol and Other Drug Use/Abuse  
Student Dress Code  
Student Education Records and Privacy  
Student Restraint  
Student Rights & Responsibilities  
Student Transportation Services  
Suspension and Expulsion  
Use of Animals in District Schools and in Curricular Programs  
Use of the West Fargo School District Computer Network  
Visitors

The policies mentioned above represent a fraction of the comprehensive policy manual of West Fargo Public Schools. The ND Department of Public Instruction requires that every district specifically mention available policy regarding student rights and responsibilities, and policies on parent and student issues that include attendance, discipline, promotion and retention, and graduation requirements.