



West Fargo Public Schools prepares all learners with the knowledge and skills to be contributing citizens in a rapidly changing world. We are dedicated to continuous improvement, engaging every learner to become problem solvers and lifelong learners. Excellence is achieved through practices based in research, and by aligning all resources to support learning.

Our district's mission statement, educating all learners for tomorrow's world, is used as a guide in developing all aspects of the curriculum. Our high schools strive to prepare learners to exhibit global and community awareness, communication and technological literacy, the ability to access and evaluate information, an appreciation of the humanities, respect for the individual, and self-knowledge. The ultimate purpose of all education is to make the learners their own educators.

In addition to the above-mentioned mission statement, our district also operates under three strategic goals:

- 1) All learners and educators are engaged in safe and compassionate learning environments that foster collaborative relationships and their physical, social, and emotional well-being.
- 2) All learners are empowered to think critically, reflect, communicate, and achieve academic proficiency across all content areas and develop their Profile of a Graduate dispositions.
- 3) All learners are empowered to identify their passions, skills, and purpose, set goals, and determine a personalized pathway to thrive and contribute responsibly to the local and global community.

These are accomplished through a balance of excellent broad-based academic, vocational, co-curricular programs that in themselves demonstrate accountability and flexibility necessary to meet the demands of today's world.

This handbook is intended to inform you of the rules, regulations, and activities of the school, thus enabling you to become a better citizen of your school. It will help you answer many of the questions you may encounter during the school year. Please be aware that it is your responsibility to become familiar with its contents.

We are extremely proud of our high school facility, learners, and educators. Working together we have accomplished many worthwhile goals. Our high school is a great place to learn and enjoy your friends. We welcome you and wish you a prosperous and enjoyable school year.



Whenever an individual expresses a complaint to a district staff member or board member, he or she will be referred to school administration for processing of the complaint at the lowest level of authority possible.

If the complaint is not satisfactorily remedied at the building level, either party may refer the matter to the appropriate assistant superintendent for investigation. The assistant superintendent shall complete the investigation within a reasonable deadline in accordance with any applicable deadline in law.

If all other remedies have been exhausted, a complainant may request that the matter be referred to the Superintendent for final resolution within 10 school days after receiving the assistant superintendent's decision, however, the Superintendent will not hear, consider, or act upon complaints that have not been investigated at each appropriate level of authority or for which specific complaint resolution procedures have been established that do not allow for review of the complaint by the Superintendent.

School	Key Staff	Phone Numbers
Community High School	Principal Dr. Thomas Gravel Counselor Chris Potter	(701) 356-2008
Horace High School	Principal Dr. Pam Cronin Dean Dr. Aimee Volk Counselor Autumn Gossett	(701) 356-5910
Sheyenne High School	Principal Mr. Ryan Salisbury Asst. Principal Seth Lachowitz Asst. Principal Matt Lonn Asst. Principal Jana Oistad Dean Ryan Bodell Activities Coordinator Cory Herrmann Counselor Laura Baker Counselor Erin Beck Counselor Krystal Haugen Counselor Jessica Raile Counselor Jessica Steiner Career Advisor Penny Aipperspach	Office & Attendance: (701) 356-2160 Counseling: (701) 499-3570 Activities: (701) 499-3220
West Fargo High School	Principal Ms. Rachel Bachmeier Asst. Principal Jon Asprey Asst. Principal Dr. Wayne Samson Asst. Principal Rick Wilson Dean Lindsey Metz Activities Coordinator Justin Behm Counselor Dr. Chasity Odden Heide Counselor Courtney Quist Counselor Tessa Roberts Counselor Dana Rosendahl Counselor Jamie Zuel Career Advisor Hannalee Shaw	Office & Attendance: (701) 356-2050 Counseling: (701) 356-2055 Activities: (701) 499-1806



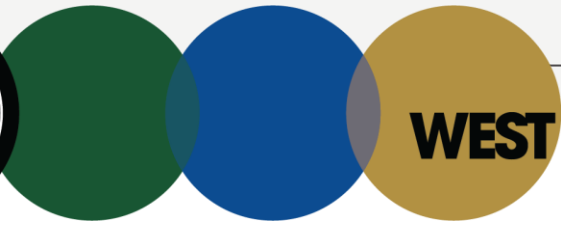
West Fargo Public Schools has various procedures in place across the district that govern day-to-day activities within school facilities. District procedures are available via the website below OR a paper copy can be requested from the administrative assistant of your school.

[Student Handbooks / High School Student Handbooks \(k12.nd.us\)](http://www.k12.nd.us)

PROCEDURES & PRACTICES LIST:

- Academics
- Activities
- Additional Resources
- Attendance
- Cell Phone Use in School
- Deliveries
- Graduation Information
- Health Information
- Lockers
- Medicaid
- Replacing Lost or Damaged Resources
- Student Behavior
- Transportation
- Vehicle Parking

The procedures mentioned above are a good representation of the comprehensive list of procedures that are followed by high schools in West Fargo Public Schools. Updated procedures are added to the website.



The School Board and administration of West Fargo Public Schools have multiple policies in place that govern the operations of the school district. District policies are available via the website below OR a paper copy can be requested from the administrative assistant of your school.

<https://www.west-fargo.k12.nd.us/policy>

POLICY LIST:

- Advertising & Fundraising – HBCC-AP
- Attendance – FFB-B
- Bullying – ACEA - AP
- Carrying Weapons – FFD-AP
- Comprehensive School Policy for Tobacco Use – ABBA-AP
- Corporal Punishment, Student Conduct and Discipline - FFL
- Education of Special Education Students - FDE
- Emergency Plans and Drills – ACAB-AP
- Food Service Program – IB-AP
- Graduation Requirements – GDA-AP
- Medication Administration – ACBD-AP
- Non-Discrimination and Anti-Harassment – AAC-AP
- School Attendance Areas – FAB-AP
- Storm Warning Announcements – ACAA-AP
- Student Alcohol and Other Drug Use/Abuse – FFA-AP
- Student Dress Code – FFH-AP
- Student Education Records and Privacy – FGA-AP
- Student Restraint – FCC-AP
- Student Rights & Responsibilities – FG
- Student Transportation Services - IEA
- Suspension and Expulsion– FFK-AP
- Use of Animals in District Schools and in Curricular Programs – ACBC-AP
- Use of the West Fargo School District Computer Network – ACDA-AP
- Visitors – KAAA-AP

The policies mentioned above represent a fraction of the comprehensive policy manual of West Fargo Public Schools. The ND Department of Public Instruction requires that every district specifically mention available policy regarding learner rights and responsibilities, and policies on parent and learner issues that include attendance, discipline, promotion and retention, and graduation requirements.