

CHS Attendance Rules

Per class, each student will receive:

1. Two sick days per month. This includes parent call in, doctor or dental appointments, etc. These absences do not extend your deadline. Appointments and leaving school will be calculated up to the nearest hour.
2. For illnesses of two or more days, an ill waiver form can be submitted to the office and if approved, the absences will extend your deadline. **You are responsible to obtain the form, have it completed by the medical provider, and return it to the office within one week.** Your deadline will not be extended until the form is submitted and approved.
3. Funeral, Court, and Family vacations with pre-approval from Dr. Gravel at least two days prior to the absence.
4. Flex Time can be earned for meeting your weekly deadline.
5. **If you meet the previous week's deadline in your course**, your teacher will give you 24 minutes times the number of school days for flex time on the current week's timecard.
 - *Three days times 24 minutes=72min/1:12*
 - *Four days x 24 minutes= 96min/1:36*
 - *Five days x 24 minutes= 2 hours*
6. **If you did not meet a course deadline from the previous week you do not earn flex time.**
7. If you exceed the flex time or are minus time allowed for the week, you may:
 - Make up the time by attending study halls or take an "F" in the course and start another class.
 - Time can be made up ONLY in study hall during the assigned study hall times. If you cannot attend study hall then don't miss school.

Note - If you take an "F" you will be placed on the Accountability Tracking System.

You will receive 26 days (29 in Science) in which to FINISH your course. There are rewards to completing the class early. If you...

- Finish your class in 20 or 21 days you earn two 3-hour passes and ½ credit.
- Finish your class in 22, 23, or 24 days you earn one 3-hour pass and ½ credit.
- Finish your class in 25 or 26 you earn ½ credit.

The 3-hour pass can be used to extend a deadline date or can be used to take three hours off between classes (After you have finished one and before you start the next one).

If you do not finish your class within 26 days (29 in Science) you will earn a grade of "F" and will be placed on a Track.

Updated 4/21/11